

THE CORPORATION OF THE TOWNSHIP OF LAKE OF THE WOODS

PROPOSAL NO: 23-01

PROPOSAL FOR: Bergland P. W. Garage Addition

CLOSING DATE TIME: October 3rd 2023 4pm LOCAL TIME

PROPOSAL OPENING LOCATION, DATE, TIME:

The proposals will be opened at the Morson Council Chambers 21 Dalseg Drive Morson ON October 3rd 2023 at 7:00p.m.

To be considered Proposals must be in the municipal office by 4pm October 3rd 2023.

Instructions for Proposals:

- Carefully read all Terms and Conditions
- A completed Proposal must be received at the designated location prior to closing date and time to be considered valid.
- The successful submitter will be notified by means of a letter.
- The Township reserves the right to reject any or all proposal or to accept any proposal, should it deem it in the interests of the Township to do so, and in particular, if only one Proposal is received, the Township reserves the right to reject it.
- Further information on project may be obtained from Patrick W Giles @ 807 852-3529.

PROPOSAL FORM

THE CORPORATION OF THE TOWNSHIP OF LAKE OF THE WOODS

PROPOSAL FOR: BERGLAND P. W. GARGAE ADDITION PROJECT

UNDER CONTRACT NO: 23-01

BY _____
(Name of Firm or individual)

Address _____

Name of person Signing for firm _____

Position of person Signing for Firm _____

I/We the undersigned, having carefully examined the site of the proposed work and having read, understood and accepted the Provisions, Duties, Term & Conditions attached hereto, each and all of which form part of this Proposal, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means construction, all materials, except as otherwise stated in the Contract; and to complete the work in strict accordance with the Provisions, Duties Term and Conditions hereto attached for the prices shown in the attached schedule of prices which forms part of this Proposal.

I/WE hereby agree that notification of acceptance of this Proposal shall be in writing, and may be sent by prepaid post, and if sent by prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

SCHEDULE OF UNIT PRICES AND FORMING PART OF THE PROPOSAL FOR CONTRACT NO: 23-01

<u>Item No</u>	<u>Description of Item</u>	<u>Total Price</u>
1)	Supply all labour, equipment, material, electrical and supplies necessary to construct an addition to the Bergland Public Works Garage as shown on the engineer drawings attached and dated 2023/08/31	\$ _____
2)	HST @ 13%	\$ _____
3)	Grand total	\$ _____

_____ Initials

The Contractor is responsible for comply with all legislations such as but not limited to Health & Safety, employee relations and to pay all government taxes and levies for the project.

Work to be completed under SPECIAL PROVISIONS, PLANS and TERM.

I/WE agree that the work specified in this contract will be performed in strict accordance with the following Provisions, Duties & Term of Contract:

I/WE agree that the work specified in this contract will be performed in strict accordance with the following Provisions, and Plans:

A: SPECIAL PROVISIONS

The contract is to provide all labour, equipment, materials and supplies necessary to complete the addition to the building and in accordance with legislation and the noted engineered drawings. To work with the municipality or a designate for the project. The successful contractor may be required to sign a contract. Building Permits (Municipal & MTO) are required prior to construction.

B. PLANS:

The addition project is to be provided in accordance with the attached set of drawings shown on the drawings for the Bergland P.W. Garage Addition dated 2023/08/31 and prepared by Saulteaux Consulting & Engineering.

C. TERM: The work on this project is to be completed on or before December 31st 2023.

Signed at the _____ of _____ in the _____

This _____ day of _____, 2023.

Signature of Corporation
Witness and position held Corporation.

Signature of Contractor
Seal of Corporation

_____ Initials

PROPOSALING REQUIREMENTS

1. Proposal for BERGLAND P.W. GARAGE ADDITION PROJECT.
2. Proposals shall be enclosed in a sealed envelope marked in the lower left-band comer "PROPOSAL FOR CONTRACT 23-01 and be addressed to the Corporation of the Township of Lake of the Woods, Box 427 Rainy River, ON P0W 1L0. If Proposals are delivered by other means they shall be received at the municipal office at 211 4th St, Rainy River, ON.
3. A Proposal may be withdrawn prior to closing.
4. The Proposal form must be signed and sealed in the spaces provided by a responsible official of the organization submitting the proposal. If a joint Proposal is submitted, it must be signed and sealed separately on behalf of each company.
5. Proposals shall be submitted by the date and time specified and on the Proposal Form attached hereto and must be properly signed and witnessed, or signed and sealed if a corporation.
6. Proposals must be legible. Proposals which are incomplete, unbalanced, conditional, or obscure, or which contain erasures or alterations, not properly initialed, or irregularities of any kind, may be rejected as informal or void.
7. Inquires during the period to receive proposals relative to the contract shall be directed to the Roads Office: phone 807 276-0909 Ed Pearson
8. Following the opening and checking of Proposals and review by Council, the Clerk will notify the successful contractor that Council has accepted this Proposal.
9. Notice of acceptance of Proposal will be by written form of notice.
10. The successful bidder shall provide proof of coverage for employees for mandatory items such as CPP, EI, WSIB and EHT.

SPECIAL PROVISIONS CONTRACT PRICES AND PAYMENTS

The contractor shall provide an invoice to the Township once a month after commencing work on the Contract. Invoice shall indicate work done in accordance with the terms of the contract. Payments shall be issued only once per month. The Contractor shall submit invoices to Municipal Office, and be received, no later than 12 noon of the Monday prior to the first Tuesday of each month. Payments will be released after Wednesday of same week and according to request of Contractor will be either mailed out or available for pick up. Invoice received after deadline may not be paid until next following month. Statutory holdbacks apply.

_____ Initials