

**The Corporation of the Township of
Lake of the Woods**
Consolidated Financial Statements
For the year ended December 31, 2019

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The Corporation of the Township of Lake of the Woods Management's Responsibility for Financial Reporting

The accompanying consolidated financial statements of the Corporation of the Township of Lake of the Woods and all the information in this annual report are the responsibility of management and have been approved by the Mayor and the Clerk-Treasurer on behalf of Council.

The consolidated financial statements have been prepared by management in accordance with Public Sector Accounting Principles. Consolidated financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the consolidated financial statements.

The Council reviews the Township's consolidated financial statements and meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the consolidated financial statements and the external auditor's report.

The consolidated financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the members. BDO Canada LLP have full and free access to the Council.

Mayor

Clerk-Treasurer



Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Lake of the Woods

Opinion

We have audited the consolidated financial statements of the Corporation of the Township of Lake of the Woods and its subsidiaries (the Group), which comprise the Consolidated Statement of Financial Position as at December 31, 2019, and the Consolidated Statement of Operations, the Consolidated Statement of Change in Net Financial Assets and the Consolidated Statement of Cash Flows for the year then ended, and Notes to Consolidated Financial Statements, including a Summary of Significant Accounting Policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Group as at December 31, 2019, and its consolidated financial performance and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Group's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the Group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants

Fort Frances, Ontario
March 26, 2020

**The Corporation of the Township of Lake of the Woods
Consolidated Statement of Financial Position**

December 31	2019	2018
Financial assets		
Cash and cash equivalents	\$ 30,726	\$ 99,692
Taxes receivable	53,325	92,423
Accounts receivable	93,879	165,475
Investments (Note 1)	2,313,771	1,801,873
	2,491,701	2,159,463
Liabilities		
Accounts payable and accrued liabilities	41,834	39,733
Deferred revenue (Note 2)	33,444	37,849
Solid waste closure and post-closure liabilities (Note 3)	14,632	13,543
	89,910	91,125
Net financial assets	2,401,791	2,068,338
Non-financial assets		
Tangible capital assets (Note 5)	3,720,775	3,699,532
Tangible capital assets under construction (Note 5)	54,230	-
	3,775,005	3,699,532
Accumulated surplus (Note 6)	\$ 6,176,796	\$ 5,767,870

Contingent liability/asset (Note 11)

Commitments (Note 13)

_____ Mayor

_____ Clerk-Treasurer

The Corporation of the Township of Lake of the Woods Consolidated Statement of Operations

For the year ended December 31	Budget 2019	2019	2018
Revenue			
Taxation	\$ 661,289	\$ 665,751	\$ 643,944
Government transfers - Federal (Note 8)	22,000	15,704	91,886
Government transfers - Provincial (Note 9)	1,040,743	1,036,474	712,641
User fees and service charges	12,210	16,271	18,363
Permits, licenses and fines	29,110	42,392	43,287
Investment income	58,081	57,227	47,098
Municipal grants	11,150	23,750	109,495
Other income (Note 7)	405	4,100	105,286
	1,834,988	1,861,669	1,772,000
Expenses			
General government	177,604	186,717	134,002
Protection services	240,120	256,120	236,292
Transportation services	447,327	476,068	408,831
Environmental services	94,977	92,729	91,326
Health services	206,284	206,736	208,556
Social and family services	23,970	22,780	12,912
Social housing	120,658	120,658	113,509
Recreation and cultural services	79,847	82,876	80,925
Planning and development	21,296	8,059	26,109
	1,412,083	1,452,743	1,312,462
Annual surplus	422,905	408,926	459,538
Accumulated surplus, beginning of year	5,767,870	5,767,870	5,308,332
Accumulated surplus, end of year	\$ 6,190,775	\$ 6,176,796	\$ 5,767,870

**The Corporation of the Township of Lake of the Woods
Consolidated Statement of Change in Net Financial Assets**

For the year ended December 31	Budget 2019	2019	2018
Annual surplus	\$ 422,905	\$ 408,926	\$ 459,538
Acquisition of tangible capital assets	(407,900)	(236,034)	(483,020)
Amortization of tangible capital assets	206,003	214,791	191,133
Write-down/loss on tangible capital assets	-	-	19,464
Proceeds on sale of tangible capital assets	-	-	3,900
Acquisition of tangible capital assets under construction	-	(54,230)	-
	221,008	333,453	191,015
Disposal of prepaid expenses and inventory of supplies	-	-	95,719
Net change in net financial assets	221,008	333,453	286,734
Net financial assets, beginning of year	2,068,338	2,068,338	1,781,604
Net financial assets, end of year	\$ 2,289,346	\$ 2,401,791	\$ 2,068,338

The Corporation of the Township of Lake of the Woods Consolidated Statement of Cash Flows

For the year ended December 31	2019	2018
Operating transactions		
Annual surplus	\$ 408,926	\$ 459,538
Item not involving cash		
Amortization	214,791	191,133
Changes in non-cash operating balances		
Taxes receivable	39,098	(23,602)
Accounts receivable	71,596	(102,104)
Prepaid expenses and inventories of supplies	-	95,719
Accounts payable and accrued liabilities	2,101	(14,191)
Deferred revenue	(4,405)	(34,397)
Solid waste closure and post-closure liabilities	1,089	1,013
	<u>733,196</u>	<u>573,109</u>
Capital transactions		
Acquisition of tangible capital assets	(290,264)	(483,020)
Proceeds on sale of tangible capital assets	-	3,900
Write-down/loss on tangible capital assets	-	19,464
	<u>(290,264)</u>	<u>(459,656)</u>
Investing transactions		
Acquisition of investments	(511,898)	(76,434)
Net change in cash and cash equivalents	(68,966)	37,019
Cash and cash equivalents, beginning of year	<u>99,692</u>	<u>62,673</u>
Cash and cash equivalents, end of year	\$ 30,726	\$ 99,692

The Corporation of the Township of Lake of the Woods

Summary of Significant Accounting Policies

December 31, 2019

**Management's
Responsibility for the
Consolidated**

Financial Statements The consolidated financial statements of the Corporation of the Township of Lake of the Woods are the representations of management. They have been prepared in accordance with Canadian accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Basis of Consolidation The consolidated financial statements reflect the assets, liabilities, revenues and expenditures of all the municipal Organizations, committees, and boards which are owned or controlled by Council.

The Municipality has a government partnership in place. The partnership is accounted for on a proportionate consolidation basis whereby the Municipality's pro-rata share of each of the assets, liabilities, revenues and expenditures are combined on a line by line basis in the consolidated financial statements. The Municipality has a 33.33% ownership in the government partnership. The government partnership that has been consolidated is:

Rainy River Health Care Committee

The following boards are not consolidated:

Northwestern Health Unit

Rainy River District Social Services Administration Board

Government business enterprises are separate legal entities which do not rely on the Municipality for funding. Investments in government business enterprises are accounted for using the modified equity method. No government business enterprises are reflected in the consolidated financial statements.

**Cash and Cash
Equivalents**

The policy of the Municipality is to disclose bank balances under cash and cash equivalents including bank overdrafts and lines of credit with balances that fluctuate frequently from being positive to being overdrawn and temporary investments with a maturity of three months or less from the date of acquisition.

Investments

The Municipality accounts for its investments at cost. The carrying value of an investment is written down to its net recoverable amount if a decline in value is judged to be other than temporary.

The Corporation of the Township of Lake of the Woods Summary of Significant Accounting Policies

December 31, 2019

Basis of Accounting

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

The consolidated statement of financial position reflects all of the financial assets and liabilities of the Municipality. Financial assets are those assets which could provide resources to discharge existing liabilities or finance future operations. Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year. Accumulated surplus represents the financial position of the Municipality, and is the difference between its' assets and liabilities. This provides information about the Municipality's overall future revenue requirements and its' ability to finance activities and to meet its' obligations.

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded at one half of the annual rate in the year of capitalization. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Buildings	20 to 50 years
Roads	10 to 80 years
Machinery and equipment	10 to 20 years
Vehicles	10 to 20 years
Furniture and equipment	10 years
Computer hardware and software	5 to 10 years

The Corporation of the Township of Lake of the Woods

Summary of Significant Accounting Policies

December 31, 2019

Revenue Recognition	<p>The Municipality prepares property tax billings based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC), in accordance with rates established and approved annually by Council and the Province of Ontario. Taxation revenue is recognized when the taxable event occurs.</p> <p>User fees and other revenues are recognized when the services are performed or goods are delivered and there is reasonable assurance of collection.</p>
Deferred Revenue	<p>Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the consolidated statement of financial position. The revenue is recognized on the consolidated statement of operations in the year in which it is used for the specified purpose.</p>
Government Transfers	<p>Government transfers, which include legislative grants, are recognized on the consolidated financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.</p>
School Boards	<p>The Municipality collects taxation revenue on behalf of the school boards. The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards are not reflected on these consolidated financial statements.</p>
Trust Fund	<p>Funds held in trust by the Municipality, and their related operations, are not included on these consolidated financial statements. The financial activity and position of the Trust Fund are reported separately on the Trust Fund statement of continuity and balance sheet.</p>
Solid Waste Landfills	<p>The estimated costs to close and maintain solid waste landfill sites are based on estimated future expenses in current dollars, discounted, adjusted for estimated inflation, and are charged to expense as the landfill site's capacity is used.</p>
Use of Estimates	<p>The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.</p> <p>The estimates used in preparation of these consolidated financial statements are the useful lives of the property, plant and equipment, the capacity of the landfill sites, the useful lives of the landfill sites, the post-closure costs of the landfills and taxation revenue.</p>

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

1. Investments

	2019	2018
High interest savings	\$ 2,313,771	\$ 1,801,873

The income from investments for the year was \$57,073 (2018 - \$43,886). The investments are classified as portfolio investments and are recorded at cost. The investments in bonds and money market funds were redeemed in the year and transferred to a high interest savings account which earns interest at 2.415% (2018 - 2.415%). The market value of the Municipality's investments in bonds and money market funds was \$NIL (2018 - \$NIL).

Certain surplus funds are set aside by by-laws or Council resolution for specific purposes and referred to as reserve funds. Investments restricted by Council resolution represent the assets that are maintained in respect of those reserve funds (Note 6).

2. Deferred Revenue

	Opening balance	Contributions received	Externally restricted investment income	Revenue recognized	Ending balance
Federal gas tax	\$ -	\$ 33,162	\$ 282	\$ -	\$ 33,444
Ontario's Main Street Revitalization Initiative	37,849	-	-	(37,849)	-
	\$ 37,849	\$ 33,162	\$ 282	\$ (37,849)	\$ 33,444

Federal Gas Tax

The Federal Government advances the Municipality funding related to gasoline tax. This funding must be spent on approved infrastructure projects. The funding can be deferred for a maximum of 5 years.

Ontario's Main Street Revitalization Initiative

The Province of Ontario advances the Municipality funding related to the Ontario Main Street Revitalization Initiative. This funding must be spent on eligible projects. The funding can be deferred until March 31, 2020.

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

3. Solid Waste Closure and Post-Closure Liabilities

Solid waste closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, removal of ground water and leachates, and ongoing environmental monitoring, site inspection and maintenance. The present value of the Municipality's estimated future liability for this expense is recognized as the landfill site's capacity is used. The liability and annual expense is calculated based on the ratio of utilization to total capacity of the landfill site and the discounted estimated cash flows associated with closure and post-closure activities. The reported liability as at year end was \$14,632 (2018 - \$13,543) and reflects a discount rate of 6.0% (2018 - 6.0%).

The liability is based on estimates and assumptions related to events extending over the remaining life of the landfill. The Morson landfill is expected to reach its capacity in 45 years and the estimated remaining capacity is 22,160 cubic metres which is 38% (2018 - 40%) of the site's total capacity. The total undiscounted estimated future expenditures for closure and post-closure care are \$365,453 (2018 - \$365,453) leaving an amount to be recognized of \$350,821 (2018 - \$351,910). The estimated length of time needed for post-closure care is 27 years.

The Bergland landfill is expected to reach its capacity in 199 years and the estimated remaining capacity is 65,880 cubic metres which is 86% (2018 - 86%) of the site's total capacity. The total undiscounted estimated future expenditures for closure and post-closure care are \$416,812 (2018 - \$416,812) leaving an amount to be recognized of \$416,812 (2018 - \$416,812). The estimated length of time needed for post-closure care is 28 years.

The Municipality has an investment relating to the landfill liabilities, which has a value of \$70,273 (2018 - \$68,567). The landfill liabilities are fully funded.

4. Bank Indebtedness

The Municipality has unused credit facilities at year end of \$25,000 (2018 - \$25,000).

**The Corporation of the Township of Lake of the Woods
Notes to Consolidated Financial Statements**

December 31, 2019

5. Tangible Capital Assets								2019
	Land and improvements	Buildings	Equipment	Roads and bridges	Culverts	Vehicles	Other	Total
Cost, beginning of year	\$ 649,102	\$ 1,416,384	\$ 907,321	\$ 2,225,544	\$ 517,785	\$ 503,374	\$ 112,253	\$ 6,331,763
Additions	17,245	3,100	68,226	140,505	6,070	-	-	235,146
Disposals	-	-	-	-	-	-	-	-
Write-down/write-up	-	-	888	-	-	-	-	888
Cost, end of year	666,347	1,419,484	976,435	2,366,049	523,855	503,374	112,253	6,567,797
Accumulated amortization, beginning of year	19,026	475,499	390,445	1,225,959	240,651	218,625	62,026	2,632,231
Amortization	2,669	29,578	37,307	105,244	13,078	24,080	2,835	214,791
Disposals	-	-	-	-	-	-	-	-
Accumulated amortization, end of year	21,695	505,077	427,752	1,331,203	253,729	242,705	64,861	2,847,022
Net carrying amount, end of year	\$ 644,652	\$ 914,407	\$ 548,683	\$ 1,034,846	\$ 270,126	\$ 260,669	\$ 47,392	\$ 3,720,775

The net book value of tangible capital assets not being amortized because they are under construction is \$54,230 (2018 - \$NIL). These items are recognized separately as tangible capital assets under construction on the consolidated statement of financial position.

**The Corporation of the Township of Lake of the Woods
Notes to Consolidated Financial Statements**

December 31, 2019

5. Tangible Capital Assets (continued)

								2018
	Land and improvements	Buildings	Equipment	Roads and bridges	Culverts	Vehicles	Other	Total
Cost, beginning of year	\$ 649,102	\$ 1,402,476	\$ 903,105	\$ 2,009,509	\$ 499,246	\$ 387,022	\$ 112,253	\$ 5,962,713
Additions	-	13,908	4,216	305,822	18,539	140,535	-	483,020
Disposals	-	-	-	(77,910)	-	(12,696)	-	(90,606)
Write-down	-	-	-	(11,877)	-	(11,487)	-	(23,364)
Cost, end of year	649,102	1,416,384	907,321	2,225,544	517,785	503,374	112,253	6,331,763
Accumulated amortization, beginning of year	16,788	446,312	355,147	1,215,625	227,887	210,754	59,191	2,531,704
Amortization	2,238	29,187	35,298	88,244	12,764	20,567	2,835	191,133
Disposals	-	-	-	(77,910)	-	(12,696)	-	(90,606)
Accumulated amortization, end of year	19,026	475,499	390,445	1,225,959	240,651	218,625	62,026	2,632,231
Net carrying amount, end of year	\$ 630,076	\$ 940,885	\$ 516,876	\$ 999,585	\$ 277,134	\$ 284,749	\$ 50,227	\$ 3,699,532

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

6. Accumulated Surplus

The Municipality segregates its accumulated surplus in the following categories:

	2019	2018
<u>Investment in tangible capital assets</u>		
Tangible capital assets	\$ 3,720,775	\$ 3,699,532
Investment in tangible capital assets under construction	54,230	-
	3,775,005	3,699,532
<u>Current operations</u>		
General operating	615,900	382,979
Government partnership	13,379	14,802
	629,279	397,781
<u>Other allocated deficits</u>		
Landfill closure	(14,632)	(13,543)
<u>Reserve funds</u>		
Replacement of equipment	1,440,389	1,342,862
Landfill closures	70,273	68,567
Recreation	56,482	52,671
	1,567,144	1,464,100
Working capital reserve	220,000	220,000
Total surplus	\$ 6,176,796	\$ 5,767,870

The investment in tangible capital assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserve funds represent funds set aside by by-law or Council resolution for specific purposes.

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

7. Other Income

	2019	2018
Write-down/loss of tangible capital assets	\$ -	\$ (19,464)
Excess tax sale proceeds	-	80,000
Donated tangible capital asset	-	36,000
Parkland tax	4,100	8,750
	\$ 4,100	\$ 105,286

8. Government Transfers - Federal

	2019	2018
Tangible capital assets		
Association of Municipalities of Ontario		
Federal Gas Tax Fund	\$ -	\$ 91,886
Federation of Municipalities of Ontario	15,704	-
	\$ 15,704	\$ 91,886

9. Government Transfers - Provincial

	2019	2018
Operating		
Province of Ontario		
Ontario Municipal Partnership Fund	\$ 648,800	\$ 642,900
Association of Municipalities of Ontario	218,972	-
Other	15,425	19,741
	883,197	662,641
Total operating transfers		
Tangible capital assets		
Province of Ontario		
Ministry of Rural Affairs	50,000	50,000
Association of Municipalities of Ontario	65,428	-
Ministry of Municipal Affairs and Housing	37,849	-
	153,277	50,000
Total tangible capital assets		
Total provincial transfers	\$ 1,036,474	\$ 712,641

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

10. Expenses by Object

	2019	2018
Salaries, wages and employee benefits	\$ 232,726	\$ 228,931
Materials	193,593	164,236
Contracted services	321,204	332,454
Rent and financial expenses	157,377	82,871
Contributions to other Organizations	333,052	312,837
Amortization	214,791	191,133
	<u>\$ 1,452,743</u>	<u>\$ 1,312,462</u>

11. Contingent Liability/Asset

The Municipality was formerly a member of a reciprocal insurance Company licensed under the Insurance Act. In the event that a claim is experienced relating to the period that the Municipality was a member of the Company, they may be required to pay additional premiums or losses related to the event or they may be entitled to surplus. Should any premium demands, losses or surpluses occur, such loss/surplus will be recognized in the year of resolution or settlement of the claim. As of the date of the consolidated financial statements, the amount of any loss or surplus cannot be reasonably estimated as accounts continue to change based on claims experiences.

12. Pension Agreement

The Municipality makes contributions to the Ontario Municipal Employees' Retirement System (OMERS), a multi-employer plan, on behalf of two members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan.

Because OMERS is a multi-employer pension plan, any pension plan surpluses or deficits are a joint responsibility of the Ontario municipal Organizations and their employees. As a result, the Municipality does not recognize any share of the OMERS pension surplus or deficit. The amount contributed to OMERS for 2019 was \$11,554 (2018 - \$11,493) for current service. The OMERS Board rate was 9.0% to 14.6% depending on income level for 2019 (2018 - 9.0% to 14.6% depending on income level).

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

13. Commitments

Locum Housing

The Municipality has entered into an agreement with two other Organizations to construct housing for locum doctors in the Town of Rainy River. In the event that insufficient grants, contributions, donations or fundraising proceeds are unavailable to cover the costs of the construction and furnishings of the housing, the parties to the agreement have agreed to provide the necessary funds to complete the project by way of repayable loans, bearing interest at prime up to the maximum set by the committee.

14. Operations of School Boards

During the year, the following taxation revenue was raised and remitted:

	2019	2018
School boards	\$ 196,799	\$ 200,120

15. Trust Fund

The Trust Fund administered by the Municipality amounting to \$82,349 (2018 - \$78,700) has not been included on the consolidated statement of financial position nor has the operation been included on the consolidated statement of operations.

16. Contributions to Unconsolidated Boards

The following contributions were made by the Municipality to these boards:

	2019	2018
Northwestern Health Unit	\$ 14,677	\$ 13,245
Rainy River District Social Services Administration Board	318,375	299,592
	\$ 333,052	\$ 312,837

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

17. Government Partnership

On July 11, 2011, the Municipality entered into an agreement with three other communities to jointly construct and maintain housing for locum physicians and medical students. All revenues and costs related to the development and operations will be shared based on each community's financial contribution to the project. Upon entering into the agreement, each community made a \$25,000 refundable contribution leaving each community with a 25% proportional interest.

In September 2015, one of the member communities withdrew from the partnership and was refunded their original \$25,000 member contribution. For each of the remaining three member communities, the exit of this partner resulted in an increase in their proportionate interest of the partnership to 33.33%.

	2019		2018	
	Total	Municipality Portion	Total	Municipality Portion
Financial assets	\$ 47,216	\$ 15,739	\$ 45,032	\$ 15,011
Financial liabilities	76,110	25,369	75,627	25,209
Net financial assets (debt)	(28,894)	(9,630)	(30,595)	(10,198)
Non-financial assets	411,322	137,107	417,290	139,097
Accumulated surplus	\$ 382,428	\$ 127,477	\$ 386,695	\$ 128,899

	2019		2018	
	Total	Municipality Portion	Total	Municipality Portion
Revenue	\$ 16,005	\$ 5,335	\$ 15,796	\$ 5,265
Expenses	20,272	6,757	14,184	4,728
Annual surplus (deficit)	(4,267)	(1,422)	1,612	537
Accumulated surplus, beginning of year	386,695	128,899	385,083	128,362
Accumulated surplus, end of year	\$ 382,428	\$ 127,477	\$ 386,695	\$ 128,899

The Corporation of the Township of Lake of the Woods

Notes to Consolidated Financial Statements

December 31, 2019

18. Subsequent Event

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impact of COVID-19 continues, there could be further impact on the Municipality, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Municipality's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Municipality is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The Municipality's ability to continue delivering non-essential services and employ related staff, will depend on the legislative mandates from the various levels of government. The Municipality will continue to focus on collecting revenues, managing expenditures and leveraging existing and available credit facilities to ensure it is able to continue providing essential services to its citizens.

19. Segmented Information

The Corporation of the Township of Lake of the Woods is a diversified municipal government institution that provides a wide range of services to its citizens. The management of the Municipality considers decisions based on separate service areas. These service areas are: general government, protection services, transportation services, environmental services, health services, social and family services, social housing, recreation and cultural services and planning and development.

Descriptions of the services and funds that management bases their decisions on, are as follows:

General Government

General government consists of governance, Corporate management and program support. These categories relate to operations of all of the various programs and services that the Municipality offers to its citizens.

Protection Services

Protection is comprised of police service and fire protection. Police service is contracted out to the Ontario Provincial Police. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education related to prevention, detection or extinguishment of fires. The members of the fire department consist of volunteers.

Transportation Services

The transportation services area provides construction and maintenance of roadways throughout the Municipality.

The Corporation of the Township of Lake of the Woods Notes to Consolidated Financial Statements

December 31, 2019

19. Segmented Information (continued)

Environmental Services

Environmental services consists of maintenance of the two waste disposal facilities located within the municipal borders.

Health Services

Health services are comprised of public health services and ambulance service. The Municipality contributes to local boards which provide these services to the citizens of the Municipality.

Social and Family Services

Social and family services are comprised of general assistance, childcare and assistance to the aged. The Municipality contributes to local boards which provide these services to the citizens of the Municipality.

Social Housing

The Municipality contributes to a local board, which provides social housing if the citizens of the Corporation of the Township of Lake of the Woods require the service.

Recreation and Cultural Services

This service area consists of various small recreation programs. Also, the Municipality contributes to the library board of another Municipality in order to ensure a library is available to the citizens of the Municipality.

Planning and Development

This service relates to zoning issues as well as planning of various municipal maintenance projects.

The Corporation of the Township of Lake of the Woods

Notes to Consolidated Financial Statements

December 31, 2019

19. Segmented Information (continued)

For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Family Services	Social and Services	Social Housing	Recreation and Cultural Services	Planning and Development	2019 Total
Revenue											
Taxation	\$ 125,894	\$ 61,932	\$ 200,320	\$ 48,923	\$ 75,157	\$ 51,379	\$ 47,088	\$ 48,933	\$ 6,125	\$ 665,751	
Fees and user charges	50	36	6,945	400	7,940	-	-	-	900	16,271	
Conditional grants	-	2,293	350,104	-	-	-	-	40,892	89	393,378	
Unconditional grants	124,579	61,268	198,233	48,422	74,379	50,859	46,577	48,422	6,061	658,800	
Municipal grants	-	-	18,057	5,693	-	-	-	-	-	23,750	
Other	19,613	9,646	31,209	7,623	11,710	8,007	7,333	7,623	955	103,719	
	270,136	135,175	804,868	111,061	169,186	110,245	100,998	145,870	14,130	1,861,669	
Expenses											
Wages and benefits	88,053	1,454	107,720	27,058	4,960	-	-	3,481	-	232,726	
Materials	16,976	40,798	106,882	503	4,424	-	-	23,814	196	193,593	
Contracted services	27,636	189,149	18,481	63,080	3,153	-	-	12,434	7,271	321,204	
Rent and financial	53,196	5,775	84,374	1,983	2,595	-	-	8,862	592	157,377	
External transfers	-	-	-	-	189,614	22,780	-	120,658	-	333,052	
Amortization	856	18,944	158,611	105	1,990	-	-	34,285	-	214,791	
	186,717	256,120	476,068	92,729	206,736	22,780	120,658	82,876	8,059	1,452,743	
Net surplus (deficit)	\$ 83,419	\$ (120,945)	\$ 328,800	\$ 18,332	\$ (37,550)	\$ 87,465	\$ (19,660)	\$ 62,994	\$ 6,071	\$ 408,926	

The Corporation of the Township of Lake of the Woods

Notes to Consolidated Financial Statements

December 31, 2019

19. Segmented Information (continued)

For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Family Services	Social and Social Housing	Recreation and Cultural Services	Planning and Development	2018 Total
Revenue										
Taxation	\$ 121,770	\$ 59,904	\$ 193,759	\$ 47,320	\$ 72,695	\$ 49,696	\$ 45,546	\$ 47,330	\$ 5,924	\$ 643,944
Fees and user charges	-	35	1,050	600	7,225	-	-	-	9,453	18,363
Conditional grants	-	1,659	156,075	-	-	-	-	3,043	850	161,627
Unconditional grants	121,572	59,807	193,444	47,243	72,578	49,616	45,472	47,253	5,915	642,900
Municipal grants	-	-	106,190	3,305	-	-	-	-	-	109,495
Other	37,001	18,203	58,876	14,379	22,090	15,101	13,840	14,381	1,800	195,671
	280,343	139,608	709,394	112,847	174,588	114,413	104,858	112,007	23,942	1,772,000
Expenses										
Wages and benefits	79,136	2,774	108,327	28,216	4,580	-	-	5,898	-	228,931
Materials	12,237	22,494	95,497	660	7,847	-	-	24,909	592	164,236
Contracted services	27,444	188,804	14,517	60,426	4,732	-	-	11,014	25,517	332,454
Rent and financial	14,329	6,786	51,176	1,919	2,951	-	-	5,710	-	82,871
External transfers	-	-	-	-	186,416	12,912	113,509	-	-	312,837
Amortization	856	15,434	139,314	105	2,030	-	-	33,394	-	191,133
	134,002	236,292	408,831	91,326	208,556	12,912	113,509	80,925	26,109	1,312,462
Net surplus (deficit)	\$ 146,341	\$ (96,684)	\$ 300,563	\$ 21,521	\$ (33,968)	\$ 101,501	\$ (8,651)	\$ 31,082	\$ (2,167)	\$ 459,538

For each reported segment, revenues and expenditures represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes, certain government grants and other revenue have been apportioned based on a percentage of budgeted expenditures.



Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the Township of Lake of the Woods

Opinion

We have audited the financial statements of the Corporation of the Township of Lake of the Woods Trust Fund (the Entity), which comprise the Balance Sheet as at December 31, 2019, and the Statement of Continuity for the year then ended, and Notes to Financial Statements, including a Summary of Significant Accounting Policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2019, and the continuity thereof, in accordance with the basis of accounting as described in Note 1.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis of Accounting and Restrictions on Use

Without modifying our opinion, we draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements are prepared to assist the Corporation of the Township of Lake of the Woods to comply with the reporting requirements of the Bereavement Authority of Ontario. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the management of the Corporation of the Township of Lake of the Woods and the Bereavement Authority of Ontario and should not be used by parties other than the management of the Corporation of the Township of Lake of the Woods and the Bereavement Authority of Ontario.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting as described in Note 1, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants

Fort Frances, Ontario
March 26, 2020

**The Corporation of the Township of Lake of the Woods
Trust Fund - Cemetery Perpetual Care
Balance Sheet**

December 31	2019	2018
Assets		
Investments	\$ 82,349	\$ 78,700
Liabilities		
Balance - capital	\$ 82,349	\$ 78,699
- due to Municipality	-	1
	<u>\$ 82,349</u>	<u>\$ 78,700</u>

**The Corporation of the Township of Lake of the Woods
Trust Fund - Cemetery Perpetual Care
Statement of Continuity**

December 31	2019	2018
Balance, beginning of year	\$ 78,700	\$ 76,699
Revenue		
Care and maintenance fees	3,650	2,000
Interest earned	2,123	1
	<u>5,773</u>	<u>2,001</u>
Expenditures		
Paid general	2,124	-
Balance, end of year	<u>\$ 82,349</u>	<u>\$ 78,700</u>

**The Corporation of the Township of Lake of the Woods
Trust Fund - Cemetery Perpetual Care
Notes to Financial Statements**

December 31, 2019

1. Summary of Significant Accounting Policies

Management's Responsibility The financial statements of the Corporation of the Township of Lake of the Woods Trust Fund are the representation of management and have been prepared in accordance with accrual based accounting principles. Precise determination of some assets and liabilities may be dependent upon future events and estimates and approximations. These estimates and approximations have been based upon the available information, using careful judgement and review.

Accrual Basis of Accounting Sources of financing and expenditures are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

2. Nature of Trust Fund

The Cemetery Perpetual Care Trust Fund was established in accordance with the Cemeteries Act for the care and maintenance of certain cemetery grounds.

3. Statement of Changes in Cash Flows

A statement of changes in cash flows has not been provided since the sources and uses of cash are readily apparent from the information included in the financial statements.