

**APPLICATION FOR MINOR VARIANCE  
OR FOR PERMISSION**

The undersigned hereby applies to the Committee of Adjustment for the **TOWNSHIP OF LAKE OF THE WOODS** under Section **45** of the **Planning Act, 1990** for relief, as described in this application, from By-Law No. 60 (as amended).

1. Name of Owner: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Name of Agent (if Any) \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Address: \_\_\_\_\_

NOTE: Unless otherwise requested, all communications will be sent to the agent, if any.

4. Names and addresses of any mortgagee, holders or charges or other encumbrances:  
\_\_\_\_\_  
\_\_\_\_\_
5. Street Address, where applicable, and Legal description of subject land (registered plan number and lot number or other legal description).  
\_\_\_\_\_  
\_\_\_\_\_
6. Nature and extent of relief applied for:  
\_\_\_\_\_  
\_\_\_\_\_
7. Why is it not possible to comply with the provisions of the by-law?  
\_\_\_\_\_  
\_\_\_\_\_

8. Dimensions and land affected: Frontage: \_\_\_\_\_  
Depth: \_\_\_\_\_  
Area: \_\_\_\_\_  
Width of Street: \_\_\_\_\_

9. Particulars of all buildings and structures on or proposed for the subject land (Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.)

Existing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location of all buildings and structures on or proposed for the subject land (Specify distance from side, rear, and front lot lines);

Existing: \_\_\_\_\_  
\_\_\_\_\_  
Proposed: \_\_\_\_\_  
\_\_\_\_\_

10. Date of Acquisition of Subject Land: \_\_\_\_\_

11. Date of construction of all buildings and structures on subject land.  
\_\_\_\_\_

12. Existing uses of the subject property: \_\_\_\_\_  
\_\_\_\_\_

13. Existing uses of abutting properties: \_\_\_\_\_  
\_\_\_\_\_

14. Length of time the existing uses of the subject property have continued:  
\_\_\_\_\_

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15. Municipal services available (not applicable at this time):

16. Present Official Plan provisions applying to the land: \_\_\_\_\_

17. Present Zoning By-Law provisions applying to the land: \_\_\_\_\_

18. Has the Owner previously applied for relief in respect of the subject property?

Yes

No

If the Answer is yes, describe briefly:

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19. Is the subject property, the subject of a current application for consent under section 53 of the Planning Act, 1990. Yes  No

20. **DECLARATION** of Applicant or Authorized Agent

I, \_\_\_\_\_ of the \_\_\_\_\_, in the District of Rainy River solemnly declare that:

All the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the \_\_\_\_\_ )  
 )  
 , in the \_\_\_\_\_ )  
 )  
 , this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ )

\_\_\_\_\_  
Signature of Applicant or  
Authorized Agent

\_\_\_\_\_  
Signature of Commissioner etc.

**AUTHORIZATION OF OWNER  
FOR APPLICANT TO MAKE THIS APPLICATION**

I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ in the  
\_\_\_\_\_ of \_\_\_\_\_ am the owner of the  
land that is the subject of this application and, as evidenced by my signature below, I  
hereby authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_  
Date Signature of Owner

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**AUTHORIZATION OF OWNER REGARDING PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act, I authorize \_\_\_\_\_ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

\_\_\_\_\_  
Date Signature of Owner

**Consent of the Owner**

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

\_\_\_\_\_  
Date Signature of Owner

Notes:

1. *It is required that Six (6) copies of this application be filed with the secretary-treasurer of the Committee of Adjustment (Clerk-Treasurer), together with the plan referred to in Note 2, accompanied by a fee of **\$250.00** In cash or by cheque made payable to the Treasurer of the Township of Lake of the Woods.*
2. *Each copy of this application must be accompanied by a plan showing the dimensions of the subject land and of all abutting land and showing the location, size and type of all buildings and structures on the subject and abutting land. The Committee of Adjustment (Council) may require that the plan be signed by an Ontario Land Surveyor.*
3. As the Applicant, you are responsible for ensuring that this application includes a request for all of the necessary variances in order to obtain compliance with the Township of Lake of the Woods Zoning By-Laws. Your failure to do so in this application may require you to re-apply with a second application and payment of another application fee.